

**VALLEJO CITY UNIFIED SCHOOL DISTRICT**

Human Resource Services  
665 Walnut Avenue, Vallejo, CA 94592

**JOB DESCRIPTION**

**PLUMBER**

Title:	Plumber	Reports To:	Maintenance & Grounds Manager
Department:	Maintenance & Grounds	Work Year:	260 Days per year
Classification:	Classified	Salary	See Classified M&O/Transportation Salary Schedule
Date Approved:	July 2010		

**DESCRIPTION OF POSITION:**

Under the general direction of the Maintenance Manager or designated Manager, performs journeyman work in the installation, repair, inspection and maintenance of plumbing equipment and installations throughout the school district.

**REPRESENTATIVE DUTIES:**

- Receive written an oral instructions for the Task Leader. *E*
- Assist in planning and estimating plumbing repairs and related installations. *E*
- May aid in all necessary plans and specifications required when maintenance or installations are to be performed by other than district personnel. *E*
- Requisition the issuance of supplies, parts and materials. *E*
- List materials, making estimates of costs of construction and repairs. *E*
- Recommend to the Task Leader as to the adequacy, necessity and extent of desirable repairs in the interest of the safety of pupils, personnel and property. *E*
- Perform journeyman work in the installations, such as servicing lines for distribution of fresh water, air lines, sanitary sewers and storm drains, including such equipment as valves, faucets, water closets, lavatories, or modified sprinkler irrigation systems for P.O.C, laterals, connecting lines, risers, heads and all other pipes/lines required. *E*
- May also do plumbing work related to heated plants, servicing fuel lines and other related duties, such as metal working, soldering and welding required in the construction and repair of metal equipment, and perform duties in conjunction with other trades. *E*
- Service kitchen equipment. *E*
- Power clean all downspouts on annual basis at each school site and record on appropriate form for Task Leader. *E*
- Maintain assigned vehicle in daily safety check. *E*
- Maintain clean and safe work area. *E*
- Perform other duties as assigned.

**EDUCATION AND EXPERIENCE:**

- High School diploma or GED.
- Training and practical experience requirements for completion of the apprenticeship program or equivalent.

- At least four years verified experience as a plumber, in all phases of the plumbing trade, including experience in the installation, maintenance and repair of heating appliances, their appurtenances and facilities.
- Experience in the routine maintenance and repair of installations and all plumbing equipment, appurtenances and facilities.

**SKILLS AND ABILITIES:**

**Knowledge of:**

- Basic fundamentals of plumbing and related craft work.
- The tools and equipment commonly used in the plumbing craft.

**Ability to:**

- Operate and maintain mechanical tools and equipment common to the craft.
- Perform heavy manual labor.
- Work cooperatively with others.

**WORKING ENVIRONMENT:**

- Indoor, outdoor and shop environment.
- Driving a vehicle to conduct work.

**LICENSE:**

- Must have appropriate California Driver’s License and be insurable by the District’s carrier.
- Must secure any other licenses as required by the District.
- Must have and maintain all appropriate licenses, permits, and bonds required by the employer and local, state and federal agencies.

**PHYSICAL REQUIREMENTS:** Frequency Key: None (1); Occasional - up to 25% of shift (2); Intermittently – up to 50% of shift (3); frequently – up to 75% of shift (4).

Activity	Frequency	Activity	Frequency
Bend	3	Lift/carry 0-10 lbs	3
Twist	3	Lift/carry 11-25 lbs	3
Squat	3	Lift/carry 26-40 lbs	3
Kneel	3	Lift/carry 41-100 lbs	2
Climb	3	Stand	3
Reach above shoulder	3	Walk	3
Grip/Grasp	3	Sit	3
Extend/Flex Neck	4	Drive	2
Use Right Hand	3	Perform Repetitive Hand Motions	3
Use Left Hand	3	Keyboarding/Mouse Work	1
Ability to See	4	Ability to Hear	3

THE VALLEJO CITY UNIFIED SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER and in compliance with federal and state laws, does not discriminate in any employment practice on the basis of age, ancestry, color, marital status, medical condition, national origin, political or union affiliation, physical or mental disability, race, religion, sexual orientation or sex. The district is compliant with ADA requirements.

Approved by:

  
Mel Jordan, Assistant Superintendent of Administrative Services

Date:

2/17/11